

## Key Points re: COVID-19 Disclosure:

- This disclosure is available via Dotloop
- While NYSAR describes the use of a COVID-19 Disclosure as *Optional,* BHHS Blake has made its use mandatory.
- The COVID-19 Disclosure is intended for use between our agents and their clients and customers. At this point there is no requirement to have cooperating agents, their clients and customers or third parties to sign.
- Both NYSAR and our own Joseph Farry have suggested that the COVID-19 Disclosure be shared, acknowledged and signed alongside the NYS Agency Disclosure. NYSAR writes Licensees should present the form to the seller or buyer in the same manner an agency disclosure form is presented.
- The COVID-19 Disclosure should be presented to sellers or buyers no matter where you are in the transaction.
- If your seller or buyer refuses to sign the disclosure, allow the refusal and immediately speak to your office manager.
- If the cooperating agent presents a COVID disclosure for signature, please take the following steps: 1) Determine if the disclosure is looking for your signature or your seller's or buyer's signature. 2) If the disclosure is looking for your signature, forward the disclosure to your office manager for review. If the disclosure is looking for your seller's or buyer's signature, forward the disclosure to your seller's or buyer's attorney for review and guidance. No signatures should be provided without review and approval from either your office manager or your seller's or buyer's attorney. No exceptions.
- This form alone does not absolve you or BHHS from potential liability. You must still
  abide by instruction and direction from BHHS, NYSAR and the State of New York. And
  more importantly, you must continue to demonstrate safety and precaution when
  interacting with anyone involved in every transaction.